

# Rolling Actions Log

## May 2019

24 May 2019

## Item 5.1



| No | Subject  | Date     | Action   | Action Owner  | Expected completion date | Comments  |
|----|--|----------|--|---|--------------------------|---|
| 1  | <a href="#">Locality Improvement Plans</a>                     | 17-11-17 | To agree that community planning would be covered at a future development session.   | Chief Officer, Edinburgh Health and Social Care Partnership | June 2019                | Dates for future Development Sessions to be confirmed |
| 2  | <a href="#">Edinburgh Alcohol and Drug Partnership Funding</a> | 26-01-18 | That a briefing note be sent to Joint Board members setting out the broader challenges and information on approaches taken by the other Lothian IJBs and the impact of service review, redesign and efficiencies in each area of change. | Chief Officer, Edinburgh Health and Social Care Partnership | June 2019                |   |

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| 3  | City of Edinburgh Council Motion by Councillor Miller – Attracting and Retaining Carers<br>( <a href="#">Agenda for 29 June 2017</a> ) | 29-06-17 | 1) Agrees to call for a report into the improvements including pay and conditions that could attract and retain care workers, in comparison to other employment options, and meet the shortfall in care provision, taking into account the results of the research.<br><br>2) To instruct officers to remit the report to the Integration Joint Board and Corporate Policy and Strategy Committee for further scrutiny. | Chief Officer, Edinburgh Health and Social Care Partnership | June 2019   |   |
| 4  | <a href="#">Business Resilience Arrangements and Planning – Spring Update</a>  | 18-05-18 | That an update report be submitted to the Joint Board by the end of 2018  | Chief Officer, Edinburgh Health and Social Care Partnership | June 2019   | Report will be submitted in June 2019.  |
| 5  | <a href="#">2018/19 Financial Plan</a>   | 18-05-18 | 1) To note that the Chief Officer intended to arrange a workshop on the overall programme delivery.<br><br><br><br><br><br><br><br><br><br>2) To agree that the Chief Officer would submit a report to the next meeting of the IJB providing an interim update on progress against savings targets  | Chief Officer, Edinburgh Health and Social Care Partnership | November 2018<br><br><br><br><br><br><br><br><br><br>May 2019 | 1) <b>Closed</b> – covered at the IJB Development Session on 6 November 2018.<br><br><br><br><br><br><br><br><br><br>2) This was included in the Finance Update |

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|    |  |          |  |   |                          | report on the agenda for December 2018 but was agreed at Committee on February 2019 to remain open until budget discussions were complete. |
| 6  | <a href="#">The Inclusive Homelessness Service at Panmure St Ann's</a> | 18-05-18 | To ask the Council and NHS Lothian to develop a framework for the funding of capital projects that are developed in partnership.   | Chief Officer, Edinburgh Health and Social Care Partnership | June 2019                | Report will be submitted in June 2019.   |
| 7  | <a href="#">IJB Risk Register</a>                                      | 15-06-18 | That the Chief Officer would circulate a briefing note to members on finance structures across the City of Edinburgh Council and NHS Lothian, and the interface between the respective groups. | Chief Officer, Edinburgh Health and Social Care Partnership | June 2019                |  |
| 8  | <a href="#">Publication of Annual Performance Report</a>               | 15-06-18 | That a future development session or workshop would consider what measurements to include in future versions of the report, and how these would be linked with Directions.                     | Chief Officer, Edinburgh Health and                         | June 2019                | The report on the proposed programme of Development  |

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|    |   |          |   | Social Care Partnership                                     |                                   | Sessions for 2019/20 was considered by the Board on 29 March 2019 and continued for further review to a future Board meeting.  |
| 9  | <a href="#">Evaluation of 2017/18 Winter Plan and Winter Plan 2018/19</a> | 28-09-18 | 1) That a business case for the expansion of the Hospital at Home service would be presented to the Joint Board by the end of March 2019. | Chief Officer, Edinburgh Health and Social Care Partnership | December 2019<br><br>October 2018 | <b><u>May 2019</u></b><br><br>There is currently no funding available for H@H expansion from June 2019. As part of the budget savings proposals H@H has been set a savings target of £500K. Dr Anita Logandra has started her H@H study - it will take 3 months. |

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|    |  |          | 2) That officers would circulate details of the flu vaccination programme to enable members to promote to citizens, colleagues and partner organisation.   |   |                          | <b>2) Closed –</b><br>circulated on 8 October 2018 |
| 10 | <a href="#">John's Campaign</a>                              | 29-09-18 | <p>To request an update report in 12 months' time on progress in carrying out the recommendations of the report:</p> <ol style="list-style-type: none"> <li>1) To agree that all hosted older peoples in bed services formally sign up to John's campaign.</li> <li>2) To agree that all local authority care homes sign up to John's campaign.</li> <li>3) To work in partnership with the independent sector and the voluntary sector to embed John's campaign across all older people's residential services within the Edinburgh.</li> <li>4) To support the launch of John's campaign in Edinburgh.</li> <li>5) To agree that the benefits of John's Campaign should be formally measured.</li> </ol> | Chief Officer, Edinburgh Health and Social Care Partnership | September 2019           |  |
| 11 | <a href="#">Draft Edinburgh IJB Strategic Plan 2019-2022</a> | 14-12-18 | To agree that a final plan would come back to the February meeting of the IJB with Directions linked to finance, with clear options for the IJB to deliberate.   | Chief Officer, Edinburgh Health and                         | August 2019              |  |

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|    |  |          |  | Social Care Partnership                                     |                          |          |
| 12 | <a href="#">Transitions for Young People with a disability from children's services to adult services Edinburgh Health and Social Care Partnership</a> | 14-12-18 | To request an update on progress of the 5 key action points in 12 months.  | Chief Officer, Edinburgh Health and Social Care Partnership | December 2019            |          |
| 13 | <a href="#">Impact of Audit Scotland Report Health and Social Care Integration on Edinburgh Integration Joint Board</a>                                | 08-02-19 | To request that the Chief Officer report on actions being taken across all organisations in support of the recommendations in the Audit Scotland report in relation to the Edinburgh Integration Joint Board and request a further report on this to come to the Audit and Risk Committee in six months. | Chief Officer, Edinburgh Health and Social Care Partnership | August 2019              |          |
| 14 | <a href="#">Communications Action Plan for the EIJB</a>  | 08-02-19 | To agree to updates on this as it develops, at least annually.   | Chief Officer, Edinburgh Health and Social Care Partnership | February 2020            |          |

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| 15 | <a href="#">Minute of Strategic Planning Group of 30 November 2018</a> | 29-03-19 | To note that the Chief Officer would provide a presentation on prescribing to a future meeting of the Joint Board.  | Chief Officer, Edinburgh Health and Social Care Partnership | August 2019              |   |
| 16 | <a href="#">Carers Strategy</a>  | 29-03-19 | To ask the Chief Officer to report to a future meeting of the Joint Board setting out clear timelines for delivering the implementation plan for the Strategy.  | Chief Officer, Edinburgh Health and Social Care Partnership | August 2019              |   |
| 17 | <a href="#">Short Break Services Statement (Unpaid Carers)</a>         | 29-03-19 | To agree that the Chief Officer would provide a further update to the next meeting of the Joint Board on 24 May 2019; the report to include clarification on where responsibility for support for carers lay where caring was undertaken which cut across more than one local authority area.                                   | Chief Officer, Edinburgh Health and Social Care Partnership | August 2019              |   |
| 18 | <a href="#">2019/20 Financial Plan</a>                                 | 29-03-19 | 1) To remit to the Chief Officer, in consultation with the Chair and Vice-Chair, to determine if an additional meeting of the Joint Board was required pending the outcome of discussions with the Council and NHS Lothian.<br><br>2) To agree that a framework for a medium term financial strategy be developed and presented | Chief Officer, Edinburgh Health and Social Care Partnership | May 2019                 | Framework for a medium-term financial strategy and funding plans for the following Scottish Government projects will be |

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|    |  |          | <p>to the next meeting of the Joint Board on 24 May 2019; the report to also include information on the level of funding in the Joint Board's reserves not yet targeted and funding which had already been committed by the Joint Board.</p> <p>3) To agree that a paper be submitted to the next meeting of the Joint Board on 24 May 2019 on funding plans for the following Scottish Government projects: Seek, Keep &amp; Treat Framework and Action 15 (Increase the Workforce) of the Mental Health Strategy 2017-2027.</p> |   |                          | discussed at the EIJB Development Session on 24 May 2019 on budget. |
| 19 | <a href="#">Review of Progress Within Integration of Health and Social Care- Ministerial Strategic Group</a> | 29-03-19 | To request that the Chief Officer report on actions being taken across all organisations in support of the recommendations in the MSG report in relation to the Edinburgh Integration Joint Board and request a further report on this to the Joint Board meeting on 24 May 2019.   | Chief Officer, Edinburgh Health and Social Care Partnership | May 2019                 | <b>Recommended for closure</b> – on the agenda for 24 May 2019.     |
| 20 | <a href="#">Update on the Edinburgh Integration Joint Board Grants Review</a>                                | 29-03-19 | <p>1) To agree to receive a report to a future meeting of the Joint Board on those projects which had been successful in securing grant funding.</p> <p>2) To agree that a report be brought back to a future meeting of the Joint Board on work being</p>  | Chief Officer, Edinburgh Health and Social Care Partnership | May 2019                 | <b>Recommended for closure</b> – on the agenda for 24 May 2019.     |



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|    |  |          | carried out to address how inequalities were being tackled across all services in the Partnership together assurance that the Board were meeting their legal obligations under the Equality Act 2010.  |   |                          |   |
| 21 | <a href="#">Calendar of Meetings</a><br><a href="#">Amendment by Councillor Webber</a> | 29-03-19 | To continue consideration of the report and the terms of the amendment by Councillor Webber to a future meeting of the Joint Board to allow the Chief Officer to review the proposals taking into account comments expressed by members at this meeting; the further report to include detailed costings associated with webcasting and clerking services. | Chief Officer, Edinburgh Health and Social Care Partnership | May 2019                 | <b>Recommended for closure</b> – on the agenda for 24 May 2019. |